



### Oracle System Administrator Fundamentals

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home of the OAUG KNOWledge Factory



### Agenda

- Introduction
- The System Administrator's job
- Responsibilities
- Menus
- Custom Programs/Reports
- Request Groups
- User Management
- Very Cool Profile Option



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# The System Administrator's Job

- Control
  - New Users
  - Security
  - Monitoring
  - Profiles
  - Concurrent Processing
- Liaison
  - Front-end vs. DBA







# Responsibilities

- Another layer of security
- Allow access to
  - Applications
  - Set of books
  - Menu paths
  - Functions
  - Reports/Programs

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Responsibility	Security Group
Alert Manager, Vision University	Standard
Assets, Vision University	Standard
Cash Management, Vision University	Standard
Desktop Integrator	Standard
Fixed Assets Manager	Standard
General Ledger, Vision University	Standard
Grants Accounting, Vision University	Standard
HRMS Manager, Vision University	Standard
Labor Distribution, Vision University	Standard
Oracle Web ADI	Standard
Payables, Vision University	Standard
Purchasing, Vision University	Standard
Receivables, Vision University	Standard
Super HRMS Manager, Vision University	Standard
System Administrator	Standard
(Find)	OK Cancel



#### **Responsibilities** (continued)

- Pre-defined Responsibilities
  - List available with Application User Guide
- Custom Responsibilities
  - Restrict menu paths
  - Remove functions
  - Customize list of available programs and reports
  - Naming conventions
- Cool Report: Active Responsibilities

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Activity Based	ABM Intelligence	Standard	ABM SYSADMIN	26-FEB-02
Management			ABM SYSADMIN2	01-MAR-02
			ABMUSER	01-MAR-02 26-FEB-02
			EBUSINESS-MFG	08-AUG-01
Activity Based	ABM Manager	Standard	ABM SYSADMIN	26-FEB-02
Management			ABM SYSADMIN2	01-MAR-02
			ABMUSER	26-FEB-02
			ARABIC	08-JUN-03
			CHINESE	09-JUN-03
			DUTCH	08-JUN-03
			EBUSINESS-MFG	08-AUG-01
			FRENCH	08-JUN-03
			GERMAN	08-JUN-03
			HUNGARIAN	09-JUN-03
			JAPANESE	09-JUN-03
			KOREAN	09-JUN-03
			POLISH	09-JUN-03
			SPANISH	08-JUN-03
			SYSADMIN	11-FEB-00
Activity Based	ABM Supervisor	Standard	ABM SYSADMIN	26-FEB-02
Management			ABM SYSADMIN2	01-MAR-02
			ABM USER	26-FEB-02
			EBUSINESS-MFG	08-AUG-01
			SYSADMIN	19-APR-00
Advanced Benefits	Benefits Manager, Vision	Standard	EBRANNON	01-JAN-95
	Health System		FBURNS	01-JAN-95
	-		HBLAKE	01-JAN-95
			MDALEY	01-JAN-95
			SBISHOP	01-JAN-95







#### **Custom Responsibility**

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- Available From				Data	n Group —				
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#### Menus

- Pre-defined Menus
  - Available with every predefined responsibility
  - Customizable by "excluding" forms and functions in the responsibilities form





## **Custom Menus**

- Build from the bottom up
- Use an organization chart structure
- Use delivered forms and subfunctions
- Create a logical hierarchical structure
- Assign to a responsibility
- Do Not reinvent the wheel
- Cool Report: Function Security Menu Report



#### **Function Security Menu Report**

		Full	. Menu with Function S	Security		29-FEB-08 12:41 Page 1
		Resp	oonsibility: General 1 Main Menu: GL_USER	Ledger User		
					Function	n Security Rule
level	Prompt	Sub Menu	Function	Description	Type	Name
1	Journals	GL U JOURNAL		Enter actual journals		
2			Enter Journals	Enter journals		
2	Define Recurring		Define Recurring Journals	Define recurring journal formula		
2	Generate Recurring		Generate Recurring Journals	Generate recurring journals		
2			Budgetary Control Transactions	Inquire on budgetary control transactions		
2			Enter Journals: Post	Post in the Enter Journals or Enter		
			1000	Encumbrances forms		
2			Enter Journals:	Reverse in the Enter		
			Reverse	Journals or Enter		
				Encumbrances forms		
2		XLA_SL_DRILLDOWN				
3			XLA: Subledger	2		
			Accounting Details			
3			XLA: View	View Accounting Lines and	1	
3			Accounting Lines XLA: INV View	T Accounts Inventory Material		
3			Material	Transactions		
			Transactions	Transactions		
3			XLA: WIP View	WIP Resource Transactions	,	
Ŭ			Resource			





#### Registering Custom Reports/ Programs

- Typically used for custom reports
- Developer responsibilities
  - Create executable
  - Define parameters
  - Provide setup instructions





#### **Registering Custom Programs**

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Program	JimStudent XML Output	<b>∠</b> Er	abled	
Short Name	POJIMXML			
Application	Purchasing			
Description	Blanket and Planned PO Status Report			
- Executable				
Name	POXPOBPS	Options		
Method	Oracle Reports	Priority		
C Request		Output		$\exists$
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MLS Function	[		int	
		Columns		
<b>⊻</b> Use in SRS	✓ Allow Disabled Values	Rows	Ĩ	
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Copy <u>t</u> o	Session Control	ncompatibilities	Para <u>m</u> eters	)





### **Request Security Groups**

- Specify reports, requests and concurrent programs available to users via Standard Report Submission
- Assigned to a responsibility
- Convenient for users





#### **Custom Request Security Group**

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Request Groups 1000000000000000000000000000000000000	******************************	× ⊼ ≚ 30000000000000000000000000000000000
Group GL OAUG 2	2008 Request Group	
Application General Le	edger	
Code GL_OAUG_	RG	
Description OAUG Dem	no for create request group	
– Requests –		
Туре	Name	Application
Program 👻	General Ledger - (132 Char)	General Ledger
Program	Trial Balance - Detail	General Ledger
Program -	Account Analysis - (132 Char)	General Ledger
Program	Account Analysis - (180 Char)	General Ledger
Program	General Ledger - (180 Char)	General Ledger
·		
-		
-		
- UL	][	
Description General Le	edger	





### **User Management**

- New in 11.5.10
- Founded on Role-based Access Control (RBAC)
- New Registration Processes
- Delegated Administration
- Role Inheritance Hierarchies



# Registration

- Self-service account requests
  - Allows individuals such as customers to request new user accounts
  - Identity verification
- Requests for additional access
  - Existing users request additional roles
  - Eligibility based on current roles
- Account creation by Administrators





#### **Registration Process**

ORACL	E' User Management	Home Loqout Preferences Help
Users   Roles	& Role Inheritance   Role Categories   <b>Registration Processes</b>	User Management
Registration F		
-	gistration Processes, type your search text, and then click Go.	
Search		
Name		
Code		
Application	General Ledger	
Туре	Account Creation by Administrators 🔽	
Role	GASB34 Reporting	
	Go	
~	gistration Process	
Name No search conduc	Code Description Type Application Role Duplicate Update	
	ALEU.	
Comministed 2000, 2005	User Management   Home   Logout   Preferences	<u>Help</u>



# **Delegated Administration**

- Administrators more familiar with end users
- Can be designated at any level internally or externally
- Administration privileges
  - Determine users and roles managed
  - Based on users, roles and organizations



#### **Role-based Access Control (RBAC)**

- Improve existing security
- Organize security policies and function security
- One-time setup
- Permissions implicitly inherited based on role
- Simple modification of permissions for groups of users



# **Role Inheritance Hierarchies**

- Roles are included in role-inheritance hierarchies
- Roles can have multiple sub-role and superior-role relationships
- Roles nested resulting in the inheritance of the sub-role by the superior role.





#### **Traditional User Setup**

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Password			Custome	· [			
Description	OAUG White Paper Use	er	Supplier	· [			
			E-Mai	jsmit	h@vision.com		
Password Exp	piration ———		Fax				
	Days 18	30	Effective Dates				
C	Accesses				From 28-FEB-2008		
C	То						
			)				
Direct Responsibilit	ties Indirect Responsi	bilities Sec	uring Attributes				
			Se	curity	— Effective Da	ntes ———	- ]
Responsibility		Application		oun	From	То	
General Ledge	r User	General Ledg	ger Sta	ndard	28-FEB-2008		





# Very Cool Profile Option

- Local Login Mask (FND\_SSO\_LOCAL\_LOGIN\_MASK)
- Allows attributes on login screen
  - Username hint
  - Password hint
  - Cancel button
  - Forgot password link
  - Register here link
  - Language Images
  - Sarbanes Oxley Text







#### **Questions?**

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