

Final Acceptance Testing (FAT)

An Approach to Business Acceptance

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Introduction

The software which makes up any new system has been subjected to a variety of tests and reviews. Functional designs and physical designs have been reviewed with Business owners and technicians for flow and content; the individual programs have been tested to insure the code executes (unit test); the programs have been subjected to highly scripted Quality Assurance Testing which insures the code delivers the functionality described in the designs; strings of programs, which create data and feed it to subsequent programs for further processing, have been tested; communications between computing platforms, such as the mainframe and the networks or local systems have been tested. All of these are part of the standard development procedures and are conducted as a routine part of systems development.

Additionally, the portfolio of applications is subjected to a formalized Systems Test which, based upon scenarios extracted directly form the business, demonstrates that “normal” business functions can be accomplished by knowledgeable users in a controlled environment.

The software and services produced and delivered by Project Teams proved ample evidence that these methods result in high quality and reliability.

Unfortunately, Project Teams have also experienced a number of instances in which the standard testing procedures have failed to accurately predict the behavior of the system. In the vast majority of instances this has been demonstrated to be a function of either the volume and/or transaction specific mix of data or the use of the system in a fashion not originally envisioned by the designers.

In other words, the “real world” is not as neat and clean as the testing environment and the behavior of “real world users” is not guided by months of trial and error, exposure and experience in “how to do it right”.

Given the fact that any “testing scenario”, no matter how rigorous, may fall short of the “real world” in a specific instance, Project Teams recognize an absolute responsibility to demonstrate that the New System is ready for deployment and will withstand any reasonable amount of variation that the Business requires to conduct its day to day affairs.

To do so requires the execution of a series of tests which have a minimum level of “controls” (i.e. only enough to effectively conduct the test) and which uses as its base the actual transactions which are known to have been successfully accomplished in the systems being replaced.

The Project Team has labeled this additional layer of business oriented testing - Final Acceptance Testing (FAT).

The Goals of FAT

Simply put, FAT will introduce the variations and volumes which are anticipated in the Production environment. FAT will mimic, in all ways practical, what the Business will see and need to be prepared for when the new system is put into Production. The tests will be made up of an actual day's transactions, accessing the full complement of data and application programs. All processing scheduled for a "real world" day will also be conducted in FAT, including, in the last cycle, the Month End Financial Closing Process.

The sole purpose of FAT is to demonstrate the highest assurance of success possible while maintaining schedules which are consistent with the over all Business Goals.

Specifically, FAT will provide:

- a step by step "practice" and opportunity for refinement of :
 - The Conversion Processes and Outputs
 - The processing of the converted data prior to Production use
 - The use of all transactions and their output
 - The batch processing of inputs and those programs output
- An opportunity for Business staff to identify those situations in which data is not or cannot be converted completely and to exercise and refine the processes and procedures which will be used to address those situations in Production
- Quantitative measurements and qualitative experience on the part of individuals in the test who will be affected by the Implementation. These results will form the foundation on which the representatives of the Business functions and Project team can recommend to Executive management that it proceed with full Implementation

FAT will highlight the "break points" which are inevitable in the introduction of a system with the breadth and depth of today's new systems. In those instances where these "break points" can be remedied directly (i.e. by resolving errors in code or rules) they will be. In those cases where applications cannot directly resolve the condition, the Business will have an opportunity to put into place procedures which will insure its own ability to successfully accomplish the day to day business of servicing customers and monitoring performance.

Deliverables Produced by FAT

A number of specific objectives must be met in order to deem FAT successful and to meet the Goal as described above. Some are specific to Project Team activities necessary to affect the Production Implementation and others are related to the readiness of Business Functions and the ability of individuals within those Functions to “do their jobs” with the new system. In no specific order these objectives / deliverables are:

1. Conversion and Day 0 Processing

- actual run times and the final schedule of Conversion program processing
- functional owners verifying the results of the Conversion programs
- actual runtime of Day 0 processing

Please Note: Day 0 refers to the processing required after the data has been converted from the Legacy systems to the new system. It is this processing which for example allocates product to customer orders, calculates Current Promise dates and establishes the need for Replenishment according to the rules in the system.

- functional owners verifying the output of Day 0 processing and the accumulated Financial measurements and controls

2. System Performance

- online response time under Production volumes and mix of transactions addressing the complete Database
- database performance characteristics, sizing and tuning requirements
- actual run times and schedules of the nightly batch processing required by the new system
- actual run times and schedules of the monthly Financial Closing Process

3. System Functionality and Usability

- “hands on” use of the full software portfolio
- verification by the management and staff of the effectiveness of the formal Systems Training
- multiple opportunities to question / clarify Business Process and Procedures in light of “real world “ examples
- output of batch processing and an opportunity to compare it to both Legacy output and/or the known input of the test
- assessment of the degree of “readiness” by individual Functions / Departments

Each of these deliverables, and others which are not obvious prior to executing the test, will be reviewed and examined by the principle managers and participants of the test itself.

The conclusions reached by that review, together with any and all quantitative data collected during the test, will form a reliable basis for assessing the condition of the system and the degree of risk associated with implementation into Production.

Need for Interpretation and Priority Setting

It is extremely important that everyone associated with the testing process understand that the new system differs in many significant ways from the Legacy systems to which it will be compared.

This does not mean that meaningful comparisons between the two systems cannot be made. However, it does require that when a comparison is made the differences between the systems be kept in mind and the results interpreted

Some of these differences can be significant and while they may be “obvious” after some reflection, they could easily distort the test findings. Examples include such things as the “real time” processing of most transactions as opposed to their Legacy counterparts which are often batch oriented.

Other examples can be more subtle and may require examination of the specific circumstances of a transaction. For example, the rules governing Allocation are slightly different than any of the Legacy systems. A difference between the allocation of a product to a specific Customer Order in the new system, as compared to the Legacy, would have to be examined carefully before it was classified as an “error”. Similar differences may be found in the application of Freight, Accumulation of Weight and a variety of other areas which are noted in designs and addressed by either System Training or Business Process Training.

A key to the success of the FAT tests is recognizing that the results must compare to the Legacy systems or; the differences are explainable in a manner that has no material effect on the conduct of business.

Likewise, it is important to recognize that a number of Business dynamics, some critical to the overall success your business, could be affected by any significant postponement of Implementation.

This in no way implies that the system intended for Production should be allowed to contain any function which has not been demonstrated as serviceable. However, it is equally important to recognize that, “... all errors are not created equal ...”

It is reasonable to expect that the FAT tests will produce multiple issues. In some instances the issue will be an obvious and fatal error and the need to correct it immediately self evident. In other cases, the resolution of “errors”, even those which are proven to be bona fide, may need to be delayed to insure that the Project Team addresses the absolute “show stoppers” and maintains a commercially acceptable Implementation schedule.

These decisions will be driven by the number of “errors” and the consequence of that error to business operations.

In short, both the conduct of the test and the assessment of the results must favor the practical aspects of the business environment and resources as opposed to a more “purist” view which demands perfection in all aspects.

Test Approach: The Environment

FAT will be conducted in a systems environment separate from, but identical in performance capability to, the Production environment. Specifically the environment in which the Quality Assurance testing (a.k.a. The Acceptance Environment) has been previously conducted.

Technical Services will insure that this environment has all the processing capabilities associated with running the design as it would in Production, including data base size and performance (response time).

The Engineering Group will ensure that the Server platforms are production ready.

Data and transactions associated with previously implemented operations will participate in FAT. Some additional activity on the part of IT may have to take place to support these installations. Evaluation of regression only participation is necessary, not full transaction input.

Similarly, some interfaces will be deployed to Production prior to the completion of the FAT tests (e.g. PART, BOM's, CUSTOMER, etc.). In these cases the resulting Production data will be copied into FAT 'as is' as part of the execution of the test.

There will also be some "special" provisions made to avoid having to deploy staff and equipment across the entire business domain of operations. Test locations will be identified where business and IT resources can congregate. Some of these devices will be signed on as "remote" locations, thereby appearing to the system as if they were really at another location.

Printers will be handled in a similar fashion. In those instances where output must be produced at a printer in a remote location the printer will be physically located in one of the sites noted above but will be defined to the system as if it were associated with the "logical location" of the workstation triggering it.

Please Note: The system produces a variety of documents on demand, including pre-printed forms and other special formats. The printing of these forms in the remote sites will be addressed by a separate test. The output of such forms in FAT will be limited to that which is necessary to conduct the mandatory 'next steps' of the test process. Other output will be 'held' and if required printed or if not deleted.

Multiple Cycles / Iterative Refinement

Three (3) distinct cycles of FAT are planned. They have been scheduled to coincide with the completion of other Project tasks, which serve as prerequisites, such as the completion of Development and System Testing and the various System Training segments. The schedule allows a degree of flexibility and allows time to prepare staff for the last and to the Business perhaps the most significant, of the tests. The multiple cycles also allows both the testing process itself to be refined and the correction of any fatal errors prior to involving a large segment of the business community.

The cycles may be summarized as:

Cycle 1: Prove the Test Process

- Business functions will collect and provide all input data required (described below)
- Input will be conducted by Project Team full time members exclusively
- All data may not be input
- Output must be verified by Business Functions

Cycle 2: Exercise the System

- Business Functions will collect and provide all input data
- Input by Project Team members and any available SME's
- Every attempt will be made to input all data
- Output must be verified by Business Functions

Please Note: It is anticipated that Cycle 2 will produce a significant number of issues and errors requiring immediate attention. The final schedule of Cycle 3 may be affected by the time required to address those issues.

Cycle 3: Engage the Business

- Business Functions will collect and provide all input data
- Input will be by all available staff (may require Saturday input)
- All data must be input
- Output must be verified by Business staff

At the end of each cycle a formal review will be conducted by the QA Manager. This review will consist of a meeting discussing the experiences of the testers and the results of the test. The minutes of this meeting and the assigned action items will be published to the principal managers and staff affected by the testing. It is anticipated that each cycle will be refined in process, content and reliability of output.

Test Approach: the Process

The following steps outline the process of conducting a cycle of FAT. The descriptions are complete in so far as they denote the minimum requirements and activities necessary for a meaningful test. However, this outline should not be interpreted as an exhaustive list of activity or a definitive 'punch list' of specifics. The FAT approach will allow for some customization. If a Business Function has specific requirements, either in scenarios which they would like to see input or the bench marks which must be met for that Function to verify that the system is 'usable', they can be added to the test.

It is the sole responsibility of the Business Functions to ensure that such specific requirements are made part of the input and / or verification steps.

Conversion programs will be run to move data from the Legacy systems according to the Conversion Rules defined by Business representatives. The scheduling and execution of these programs, along with the copying of data from the Legacy Production system will be the responsibility of the Applications and Computer Services.

1. The Conversions will begin in the periods noted above. The exact date will determined by current business conditions. Ideally the conversions would be executed over a single weekend. However, the Legacy Production processing load must be accommodated and this will affect the duration of Conversion. To compensate for this, the Conversions may begin before or after the weekend processing. This decision will be at the discretion of the appropriate manager.
2. Accompanying the converted and copied data, the Manually Input Data must also be available at Conversion time. This data includes the various data types, not available from the Legacy systems, which have been assigned to Business Representatives for creation/collection and input.
3. The day that conversion begins will be referred to as Collection day to distinguish it from other 'start' points associated with the project.
4. The output of Conversion must be verified by Business representatives. It should be noted that the output of all Conversion Programs have been verified previously by the Business representatives as part of the Pre-Conversion process. Given this, it may be adequate to rely on general guidelines and benchmarks (i.e. control totals, check sums, record counts, etc.); it is the responsibility of the Business representative to define the minimum requirements and verify that they are met.
5. More significant to the Business representatives will be those data elements which do not convert. Examples of such data have also been generated by the Pre Conversion activities. FAT will not require that these data elements be entered. However, the non converted data must be examined by the Business representatives to note the accumulated differences which are necessary to interpret test output and to verify the steps which will be required to correct and re-enter the data at the Production implementation.
6. Following the completion of Conversion the Day 0 processing will be executed.
7. The output of Day 0 processing must be carefully verified by the Business representatives. This verification should be based on the benchmarks and condition of the data as found in the Legacy systems feeding conversion. As above, the complete criteria for verification is the sole responsibility of the Business representatives but examples of minimum requirements would have to include:

Financial Controls

- Back Log
- Finished Goods Valuation
- Standard Cost

Customer Orders

- Pricing
- Allocation / Priority
- Promise Dates
- Special Instructions or Handling Conditions

Replenishment Orders

- Manufacturing / Purchase orders and their corresponding CPO

Finished Goods Inventory

- Counts
- Locations
- Orders “ready to be picked” in the warehouse

8. The Business day immediately following the beginning of the Conversion processing (regardless of what day that may be) will be defined as Collection Day
9. All activities associated with new system functions which occur on the Legacy system on Collection Day must be recorded manually. These records, while slightly different in format for each site and function, must contain all the relevant data to recreate the transaction on the FAT environment.
10. The output of Legacy batch systems should be collected by, and be available to, test participants who will be responsible for FAT verification.
11. The collected data will be delivered to the QA Manager by the most expedient means available (i.e. car, FED EX, by hand, etc.) at the close of business of Collection Day.
12. This data will be reviewed, organized and assigned to the test participants for input by the QA Manager as soon as possible.
13. Following the completion of the verification of Day 0 processing, the test participants will enter the recorded transactions collected on using all practical means to maintain the input characteristics and chronology of the activity as it occurred in the Legacy systems.
14. Data which is collected by electronic means (i.e. EDI orders, etc.) or which is fed directly from the Production system will be applied to the FAT data by Applications .
15. Following the input of collected activity the normal nightly “batch” schedule will be executed and the output made available to test participants.
16. Test participants will compare the results/output of Legacy collection day to the results/output of the new system recording any differences, the reasons for those differences, if known, and any conditions which might be considered an error.
17. These results must be documented and delivered to the QA manager as soon as possible. The QA manager, after review with the appropriate managers, will convene a general review of the test cycle. At this general review any necessary actions will be assigned and the next cycle of FAT will be scheduled.

It should be noted that during each of the “system active” steps Technical Services and Engineering will be monitoring the performance of the online and batch systems.

The steps must be completed in order. However, it is important to recognize that the tasks do not have to be completed in a predetermined amount of time. If , for example the Conversion and Day 0 processing takes longer than anticipated or, if the Verification takes ‘days’ rather than ‘hours’ is of no significance except that the over all test takes longer.

The only exception to this is the Collection of Activity and Data from Legacy. The data must be collected on the Business Day immediately following the start of Conversion until the normal end of business. Otherwise the Legacy data may be affected by Production activity and the contents of the FAT system will be uncertain.

Data to be Collected - Examples

As referenced above, the specific data elements have been documented in a separate exhibit. The following is a general description of the types of transactions and activities which must be available if the Business wants to make meaningful comparisons between the FAT output and the Legacy Collection Day activities.

Sales Orders: all Customer orders (entered or maintained) in any business site. While the major volume of such orders will be generated at the Central Service sites the customer order activity at Manufacturing sites and Regional Distribution Centers must also be captured.

Electronic Order Activity: such as EDI, LINK/JIT, EDGE, VIKING, etc. will be captured and applied by Applications.

Customer Related Activity: such as new accounts, maintenance to existing accounts, credits, returns and authorizations, quotations, etc.

Replenishment Activity; that is the generation of Manufacturing and Purchase Orders. These will be interfaced to the Production system and copied to FAT.

Distribution Activity: orders which were shipped / received on Collection Day should be noted. While some of the Distribution activity in FAT will in fact be generated by “upstream” FAT input (i.e. a CSR enters an order and paper is generated to WMS) it is essential that Distribution have a clear understanding of what occurred on collection day in the Legacy. If FAT is executed as designed, the Distribution activities triggered by either Day 0 processing and/or input will generate a similar set of activity. If they are not similar, Distribution should be able to explain why and determined if the differences are bona fide process differences or if they constitute an error condition.

Billing / Invoicing Activity: as with Distribution above, the output of Invoices will be triggered by Conversion or Collection Day input. However, the activity should resemble the Collection Day activity. The invoices produced in the Legacy on Collection Day +1 should also be captured so they can be compared to the Invoices produced during the FAT test. Any orders which were ‘bill-able’ on the Legacy on Collection Day should be ‘bill-able’ in FAT.

Critical Success Factors

As stated above, the purpose of FAT is to demonstrate the highest assurance of success possible while maintaining schedules which are consistent with the overall Business Goals. That goal demands that certain activities be accomplished completely and on time with out exception. Specifically,

- Establishing of all Technical Environments
- Data Collection / Preparation
- Conversion and Day 0 Verification
- Input of Transaction activity
- Output Verification

Roles and Responsibilities

To insure that these critical activities are addressed the appropriate managers and staff must actively and aggressively pursue the tasks associated with FAT.

- Coordination and Management of Testing (Quality Assurance)
- Technical Support (Engineering)
- Data Preparation for Conversion (Business Representatives)
- Data Conversion / Copy (Quality Assurance)
- Data Collection (Business Representatives)
- Data Input (Business Representatives)
- Job Execution / Support (Operations)
- Output Validation (Business Representatives)

Final Remarks

If ever there was a situation in which the adage of, “Train like its REAL”, applies it is the Final Acceptance Test. The tasks and activities will demand a focused effort, coordinated between a variety of groups and individuals, some of whom are already engaged in efforts equally vital to the success of the project.

I am confident that the Project Teams will benefit from FAT.

However, each individual involved in the testing process should also remind themselves that they, and the functions they represent, will be the direct beneficiaries of Final Acceptance Testing.

FAT will provide multiple opportunities to “get it right” prior to Implementation. Every “lesson learned”, every “issue” or “error”, or any other label you chose to apply, that is experienced and addressed in FAT will be one less obstacle to overcome in Production.

Appendix A

Final Acceptance Test Deliverables

The following list the deliverables from each of the successful FATs. These are all developed during the planning meetings for the tests. Validation occurs during the execution of the test.

1. List of business objectives for the test. Responsible Business Project Manager (BPM)
 - a. This is the initial document. Subsequent planning documents insure that every goal is tested.
2. List of transactions to be used as input on Day 1. Responsible BPM
 - a. ID person who is responsible for gathering at each site.
3. Conversion programs. Responsible BPM
 - a. List. Responsible I.T. Project Managers (ITPM)
 - b. Who will validate the conversion
 - c. How the validation will be done – Legacy values / reports to New system reports.
 - d. Actual results – signed approval
4. Interfaces. Responsible BPM
 - a. List. (ITPM)
 - b. Who will validate the interfaces
 - c. How the validation will be done – Legacy values / reports to New system reports.
 - d. Actual results – signed approval
5. Data Input. Responsible BPM
 - a. ID who will input the data.
 - b. How the validation will be done – Legacy values / reports to New system reports.
 - c. Actual results – signed approval.
6. Detailed Punch List – Responsible Quality Assurance (QA)
 - a. Step by step tasks to choreograph the test.
 - b. Identify responsible person, sequence, date, and predecessor task.
 - c. Final version showing completions.
7. Environment set up. Responsible Instance Coordinator.
 - a. Documented validation of setup.
 - b. Migration to production of Kintana package(s).
 - c. Smoke test. (QA)
 - i. Functionality
 - ii. Infrastructure
8. Documented Business Processes. Responsible BPM
 - a. Validation.
 - b. Signed Acceptance.

9. End user training. Responsible Trainer. (FAT 3 only)
 - a. Method to validate.
 - b. Report of effectiveness.
10. Documented Help Desk Process. Responsible (unassigned)
 - a. Method to validate.
 - b. Sign off by core team of success.
11. Process Metrics – QA
 - a. Measures to insure the team can meet implementation windows.
12. Issue List – QA
 - a. Additions to official issue list.
13. Report to Project team – QA
 - a. Minutes of wrap up meeting.

Appendix B Implementation Punch List

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
0021	Pre IMPL Planning	Review IMPL Punch List	Meeting in V. to Explain Implementation Planning Task List and make first cut updates. J. Smyth / J. Smythe / D. Kat / D. Deutsch / M. Hunt / D. Higgins	0020	M. Hunt / D. Higgins	01/19/2000	01/19/2000	01/19/2000		
0020	Pre IMPL Planning	Prepare Prelim IMPL Punch List with Task Numbers	Prepare Punch List for IMPL test and distribute		D. Higgins	01/21/2000		01/21/2000		
0022	Pre IMPL Planning	Review IMPL Punch List	Review List and notify of changes	0020	D. Deutsch	01/28/2000		01/28/2000		
0023	Pre IMPL Planning	Review IMPL Punch List	Review List and notify of changes	0020	B. Goldberg	01/28/2000		01/25/2000		
0024	Pre IMPL Planning	Review IMPL Punch List	Review List and notify of changes	0020	D. Flower	01/28/2000		01/29/2000		
0025	Pre IMPL Planning	Review IMPL Punch List	Review List and notify of changes	0020	J. Smythe	01/28/2000		01/28/2000		
0026	Pre IMPL Planning	Review IMPL Punch List	Review List and notify of changes	0020	B. Eversham	01/28/2000		02/04/2000		
0027	Pre IMPL Planning	Review IMPL Punch List	Review List and notify of changes	0020	D. Kat	01/28/2000		02/11/2000		
0028	Pre IMPL Planning	Review IMPL Punch List	Review List and notify of changes	0020	J. Smyth	01/28/2000		01/24/2000		
0029	Pre IMPL Planning	Review IMPL Punch List	Review List and notify of changes	0020	D. Leaver	01/28/2000		01/23/2000		
0030	Pre IMPL Planning	Review IMPL Punch List	Review List and notify of changes	0020	P. Jones	01/28/2000		01/28/2000		
0031	Pre IMPL Planning	Review IMPL Punch List	Review List and notify of changes	0020	J. Smith	01/28/2000		02/07/2000		
0200	Pre IMPL Planning Customers	Extract Customer Information			S. Ruhanen	02/18/2000		01/25/2000		
0202	Pre IMPL Planning Customers	Reformat Customer Information			S. Ruhanen	02/18/2000		01/25/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
0203	Customer	Notification	Notification that customers will be promoted to production. J Williamson , B White , R Sonnenberg , R Spinelli , D . Maven , J Smyth , J Smythe , M Hunt , D Kat , M Kelly , M Knife , D Higgins.		D . Deutsch	02/18/2000		01/25/2000		
0204	Pre IMPL Planning Customers	Apply Customer Information			S. Ruhanen	02/18/2000		01/25/2000		
0205	Customer	Verify customer load.	Verification of the customer load		J. Williamson	02/18/2000		01/25/2000		
0210	Pre IMPL Planning Part Master	Populate local Part Master data	Populate local Part Master data elements		A. Bea	02/18/2000		01/30/2000		
0212	Pre IMPL Planning Part Master	Verification of Part Master data	Verification of local Part Master data load		R . Barber	02/18/2000		01/30/2000		
0214	Pre IMPL Planning Part Master	Extract Part Master Information			A. Bea	02/18/2000		01/30/2000		
0216	Pre IMPL Planning Part Master / Branch	Reformat Part Master / Branch Information			A. Bea	02/18/2000		01/30/2000		
0218	Pre IMPL Planning Part Master / Branch	Notification	Notification that Part Master / Branch will be promoted to production. R. Barber , G Size , S Rosen , J . Firack , D . Maven , J Smyth , J Smythe , M Hunt , D Kat , M Kelly , M Knife , D Higgins K Hancock.		D .Deutsch	02/18/2000		01/30/2000		
0220	Pre IMPL Planning Part Master / Branch	Apply Part Master / Branch Information	Load local Part Master and Branch Record Data to Production		A. Bea	02/18/2000		01/30/2000		
0222	Pre IMPL Planning Part / Branch	Verify Part Master / Branch load.	Verification of the Part Master / Branch load		R. Barber	02/18/2000		01/30/2000		
0224	Pre IMPL Planning Part Master	Implement Part Master Interface	Implement Part Master Interface Programs at the Local and business level.		R. Carpenter L. Courtney	02/18/2000		01/30/2000		
0230	Pre IMPL Planning Customer Part	Extract Customer Part Information			A. Bea	02/18/2000		01/30/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
0232	Pre IMPL Planning Customer Part	Reformat Customer Part Information			A. Bea	02/18/2000		01/30/2000		
0233	Pre IMPL Planning Customer Part	Notification	Notification that customer part will be promoted to production. J Williamson , B White , R Sonnenberg , R Spinelli , D . Maven , J Smyth , J Smythe , M Hunt , D Kat , M Kelly , M Knife , D Higgins.		D . Deutsch	02/18/2000		01/30/2000		
0234	Pre IMPL Planning Customer Part	Apply Customer Part Information	Load Customer Part Data to Production		A. Bea	02/18/2000		01/30/2000		
0070	Pre IMPL Planning	Job Naming Conventions	For consistency this is conversion but we will call it FAT For Purpose of collecting run stats standard job names must be used where job number = /FATXXXXX JOB 'yyyyyy', class=XXXX = Task No yyyyyy = process comment all personnel should be made aware of this change.		D. Deutsch	02/21/2000		02/21/2000		
0615	Set up CSW Environment	Move CSW Programs to Production	Move all CSW programs to the production environment.		B. Eversham	03/10/2000	03/03/2000	03/03/2000		
0250	Pre IMPL Planning BOM Parent	Extract BOM Parent information			A. Bea	03/22/2000	03/22/2000	03/22/2000		
0251	Pre IMPL Planning BOM Parent	Reformat BOM Parent Information			A. Bea	03/22/2000	03/22/2000	03/22/2000		
0252	Pre IMPL Planning BOM Parent	Apply BOM Parent Information	Apply BOM Parent to production.		A. Bea	03/22/2000	03/22/2000	03/22/2000		
0253	Pre IMPL Planning BOM Parent	Notification	Notification that BOM Parent will be promoted to production. D . Maven , J Smyth , J Smythe , M Hunt , D Kat , D Higgins.		D . Deutsch	03/22/2000	03/22/2000	03/22/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
0254	Pre IMPL Planning BOM Parent	Verification	Verification of BOM Parent load.		S. Rosen / G. Size	03/22/2000	03/22/2000	03/22/2000		
0046	Pre IMPL Planning	Printers - Set up CSW for IMPL Reporting	Set up printers to be used for CSW reports and Scales for CSW	0040	L. Tumbleson	03/31/2000		04/06/2000		
0400	Pre IMPL Pricing Media	Producing Pricing Media	Development of Pricing Media		B. Boggess / S. Donovan / M. Knife / C. Cohen / C. Lykins / J. Williamson	04/01/2000		04/01/2000		
0402	Pre IMPL Pricing Media	Producing Pricing Media	Producing Pricing Media		B. Boggess / S. Donovan / M. Knife / C. Cohen / C. Lykins / J. Williamson	04/01/2000		04/01/2000		
5012	Verification		Verify Malden Hardware Configuration Set for CSW		J. Galey / L. Tumbleson	04/10/2000	03/10/2000	04/04/2000		
0150	Pre IMPL Planning	Resize DSNP/Runstats/Rebind for conversion if required	Modify Production table sizes from findings of previous test.		DBA On Duty <u>See D. Flower</u>	04/17/2000		04/10/2000		
0450	Pre IMPL Review	Pre IMPL Verification	Pre IMPL Review Meeting to get a Go / No-Go Decision	0424	M. Hunt	04/20/2000		04/20/2000		
0035	Pre IMPL Planning	Pre Conversion Metrics	Collect and Distribute Pre-Conversion Metrics for Control II		D. Deutsch	04/21/2000		04/21/2000		
0036	Pre IMPL Planning	Pre Conversion Metrics	Collect and Distribute Pre-Conversion Metrics for CSW		B. Eversham	04/21/2000		04/21/2000		
0040	Pre IMPL Planning	Printers - Develop Specifications what printers will be used for Reports	Develop specifications (Reports, Distribution, Forms, Printers, etc) and communicate to D. Merkel (Mantissa), G. Bailey (CICS) and B. Eversham (CSW) and J. Ludwig (BPD)		J. Hollow	04/21/2000		03/13/2000		
0042	Pre IMPL Planning	Printers - Set up CICS for IMPL Reporting	Add Printers to CICS	0040	BJ Goldberg	04/21/2000		04/21/2000		
0044	Pre IMPL Planning	Printers - Set up Mantissa for IMPL Reporting	Set up Mantissa to distribute reports. Dave will get info from J. Smyth Must Include NEW Reports!	0040	D. Merkel	04/21/2000		04/21/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
0110	Pre IMPL Planning	Support Schedule for IMPL all day/night	Set up teams that will be available during the loading of each data classification, along with telephone numbers where personnel can be reached.	0033	D. Deutsch / J. Smythe / D. Flower / B. Eversham / BJ Goldberg / D. Kat	04/21/2000		04/24/2000		
0120	Pre IMPL Planning	Set up personnel for monitoring Day 0 schedule	Set up teams and Develop Schedules that will be available during running of Day 0 schedule.	0033	D. Kat D. Flower B. Eversham	04/21/2000		04/24/2000		
0130	Pre IMPL Planning	Set up personnel for monitoring Conversion Weekend and Week-1	Managers are to Notify their Respective Staff Personnel on Work Schedules for Conversion Weekend and first week of Production on X for Legacy	0033	J. Smythe/D Kat/ B. Eversham/ D. Flower/ BJ Goldberg/ D. Deutsch	04/21/2000		04/24/2000		
1205	FG Data	Cycle Count Information	Assign Cycle Count Data to Branch Records		A. Bea	04/22/2000		04/22/2000		
1580	FG Branch Record Maint	Notify D. Higgins FG Branch Records are complete	After Branch Records are Complete -- Open Orders, if data is ready, can be run	1056	A. Bea	04/22/2000		04/22/2000		
0266	Pre IMPL Planning CSW - Populate Part Information	Apply Part Branch Information	This is static information. Should be loaded as close to Implementation as possible. (One week prior)	0265	R. Hatem	04/23/2000		04/22/2000		
0640	Set up Control II Environment	Move Programs for Release 4.1 to Production	Move all Control II programs to the production environment. Release 4.1		T. Powell	04/23/2000		04/23/2000		
0642	Set up Control II Environment	Move Programs and JCL to Production	Move all Programs and JCL into production environment.	0640	D. Deutsch	04/23/2000		04/23/2000		
0032	Pre IMPL Planning	Revise and distribute Final IMPL Punch List with Task Numbers	Revise Punch List and Distribute	0033/ 0035/ 0036	D. Higgins	04/24/2000		04/24/2000		
0033	Pre IMPL Planning	Pre Implementation Planning Approval	Review and Approve Implementation Plan		M. Hunt	04/24/2000	04/24/2000	04/24/2000		
0038	Pre IMPL Planning	Create IMPL Metric and Issue Form	From Punch List Create for each task a sheet for metric's and issue collection and deliver to Responsible SME	0032	D. Deutsch	04/24/2000		04/24/2000		
0050	Pre IMPL Planning	Day 0 Schedule	Approve Day O Schedule		M. Hunt	04/24/2000		04/24/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
0135	Pre IMPL Planning	Set up personnel for monitoring Conversion Weekend and Week-1	Respond to D. Higgins That activity in Task No. 130 is Complete .	0130	J. Smythe/D Kat/ B. Eversham/ D. Flower/ BJ Goldberg/ D. Deutsch	04/24/2000		04/24/2000		
0424	Pre IMPL Review	Pre IMPL Review CSW Performance	Review of CSW Performance from Test Conducted on 04/21/2000	0450	M. Hunt	04/24/2000		04/21/2000		
0425	Pre IMPL Review	Verify Required QMF Jobs	Review Meeting to identify Special QMF Jobs for Implementation.		D. Flower D. Deutsch T. Powell	04/24/2000		04/21/2000		
0500	Setup Production Schedules	Legacy Schedule Changes Conversion Weekend and Post Conversion	Determine Changes to Legacy Production Schedule Daily - Weekly- Monthly	0080	J. Smythe	04/24/2000		04/24/2000		
0505	Setup Production Schedules	Changes for Control II schedule to support Legacy	Determine changes to X Control II Production Schedule Daily - Weekly- Monthly	0080	D. Kat	04/24/2000	03/17/2000	04/25/2000		
0600	Production CICS Access	Security Access for POMS	Identify & Setup Legacy Users for Production CICS Access		J. Smyth / G. Bailey	04/24/2000	04/17/2000	04/17/2000		
0605	Set up CSW Environment	Network Monitoring	Tools & Procedures to Monitor CSW Connectivity between Florence and Malden		E. Puleo / J. Trout	04/24/2000		04/17/2000		
0620	Set up CSW Environment	Re-establish baseline data for CSW	Restore CSW data - Malden		R. Hatem	04/24/2000		04/22/2000		
0630	Set up CSW Environment	Notify Team baseline CSW set up	Call J. Galey and Bob Tichy to inform them they can begin manual input.	0620	R. Hatem	04/24/2000		04/24/2000		
0078	Pre IMPL Planning	Estimate of April Month End Legacy Schedule	Inform D. Higgins of the Estimated time of Day on 04/28/2000 that the schedule will complete. Deutsch/Smythe/Eversham/ Kat will use for planning staff schedules.	0023	J. Trout	04/25/2000		04/24/2000		
0255	Pre IMPL Planning CSW	CSW Parameters	Copy CSW Parameters to Production	0160	R. Hatem	04/25/2000		04/22/2000		
0260	Pre IMPL Planning CSW	Populate Part Information	Extract Part Information		A. Bea	04/25/2000		04/22/2000		
0261	Pre IMPL Planning CSW	Populate Part Information	Reformat Part Information	0260	A. Bea	04/25/2000		04/22/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
0262	Pre IMPL Planning CSW - Populate Part Info	Notification	Notification that CSW data will be promoted to production. D. Maven , J Smyth , J Smythe , M Hunt , D Kat , D Higgins. B. Eversham , B. Tichy.	0261	D . Deutsch	04/25/2000		04/24/2000		
0264	Pre IMPL Planning CSW	TBX Switch Malden	Set Malden TBX Switch "ON"		J. Ludwig	04/25/2000		04/22/2000		
0265	Pre IMPL Planning CSW	Apply Static Information	Extract Prime Bins and Static Data for CSW	0261	A. Bea	04/25/2000		04/22/2000		
0420	Pre IMPL Review TASK DELETE D	User ID's for Conversion Decision from D. Kat / J. Smythe / D. Deutsch	Get USER ID's for task 0862 and give to Donna Flower Include All Personnel Requiring System Access During Conversion		F. Kat B. Eversham J. Smythe J. Smyth	04/25/2000		04/25/2000		
0610	Set up CSW Environment	Modify Off Hour scripts to incorporate new reports if any for Day 1 processing	Add new Reports or Changes to CSW nightly schedule.		B. Eversham	04/25/2000		04/25/2000		
5010	Verification		Verify Cycle Count Date Set	1205	A. Bea	04/25/2000		04/24/2000		
0047	Pre IMPL Planning	Printers - Set up CSW for IMPL Reporting	Set up Printer Tables for Control II and CSW	0046	J. Ludwig / J. Galey	04/26/2000		04/25/2000		
0079	Pre IMPL Planning	April Month End Schedule Review	Review April Month End Schedule. J. Trout to forward copy to each SME.	0078	D. Kat T. Powell B. Eversham	04/26/2000		04/26/2000		
0268	Pre IMPL Planning CSW - Populate Part Info	Verification	Verification of the CSW data load.	0266	B. Tichy	04/26/2000		04/26/2000		
0525	Setup Production Schedules	Modify Control II Schedule	Implement changes to X Control II Batch Schedule into CA-7 -Daily	0505	J. Haggard	04/26/2000		04/27/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
0080	Pre IMPL Planning	OSR run Estimates to Nightly Schedules	Since the completion of legacy systems (Legacy) dictates the beginning of conversion schedule, Jerry Trout requires time estimates of OSR's to the nightly schedule in order to determine timing of various tasks which would follow. OSR's should be submitted to Operations no later than <u>1:30 PM.</u>	0079	D. Deutsch	04/27/2000	04/27/2000	04/27/2000		
0085	Pre IMPL Planning	OSR run Estimates to Nightly Schedules Closing Legacy Legacy Processing	Since the completion of legacy system's (Legacy) dictates the beginning of conversion schedule, Jerry Trout requires time estimates of OSR's to the nightly schedule in order to determine timing of various tasks which would follow. OSR's should be submitted to Operations no later than <u>1:30 PM.</u>	0078	J. Smythe	04/27/2000	04/27/2000	04/27/2000		
0090	Pre IMPL Planning	Legacy Month End Schedule	Approve Schedule for Legacy Month End and OSR's	0079/0080/0085	M. Hunt	04/27/2000		04/27/2000		
0092	Pre IMPL Planning	Day 1 Schedule	Approve Schedule For Day 1	0505	M. Hunt	04/27/2000		04/28/2000		
0140	Pre IMPL Planning	TBxBRAN for Malden	Make sure warehousing flag set to "N" on production, Flag set Y, Operator switch set "N".		J. Ludwig	04/27/2000		04/01/2000		
0160	Pre IMPL Planning	Resize CSW Tables	Resize CSW Production Tables	0255	R. Hatem	04/27/2000		04/23/2000		
0170	Pre IMPL Planning	Resize CSW Tables	Check & Redo Log Space and Increase Temp Table Space in Archive Data Space	0160	R. Hatem	04/27/2000		04/24/2000		
0480	Pre IMPL Review	Open Issue Review	Review the 27 Open Issues for Legacy Implementation	0450	M. Hunt	04/27/2000		04/27/2000		
0633	Set up CSW Environment	Check Malden Batches and Verify the Status	Verification of Malden Batches.	0630	J. Galey	04/27/2000		04/27/2000		
0635	Set up CSW Environment	CSW Setup Manual Input	Notify D. Higgins Manual Input is Complete.	0633	J. Galey & Bob Tichy	04/27/2000		04/27/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
0638	Pre IMPL Planning	Correct item allocation days - Issue 7286			D. Deutsch	04/27/2000	04/28/2000	04/28/2000		
0650	Complete Legacy and Control II Processes	Close of Business - 4/28	Begin Batch processes - Legacy Legacy - 7 PM Control II - 8:30 PM		BJ Goldberg	04/28/2000		04/28/2000	7:00 PM	8:30 PM
0715	Complete Legacy Processes	Disable LINK for Control II Conversion of Legacy	Shut Down Control II LINK Connectivity after 04/28/2000 Business Day Complete for Day 0 Processing - Customer Communication must be Completed	0660	P. Chamness	04/28/2000		04/28/2000	07:00 PM	07:05 PM
0718	Complete Legacy Processes	Remove EDI from Legacy Legacy Processing	Run OSRs to un-schedule Legacy Legacy EDI Batch Jobs After 04/28/2000 Schedule is Complete		D. Chasteen	04/28/2000		04/28/2000	05:00 PM	05:00 PM
0752	Legacy Cleanup Processes	Shutdown Acceptance System	Shutdown the X Acceptance (CICSAMOS) System and Do Not Restart . Notify Smyth Acceptance will be Down starting at 6:30 PM on 4/28/00	0660	J. Trout	04/28/2000		04/28/2000	06:00 PM	06:02 PM
0862	Set up Control II Environment TASK DELETED	Modify SON Security to prevent updates for all by key personnel. ID's from Task 0420	Modify authorization records for all but key personnel to be company "XX" not EM. These need to be reset after day 0. BDB004.TSO.SPUFI(CO NVFIX)	0420	D. Flower (See Donna on This)	04/28/2000		04/28/2000		
0868	Set up Control II Environment TASK DELETED	Notify OPS DBA Setup of Control II Completed		0862	DBA on Duty	04/28/2000		04/28/2000		
0095	Pre IMPL Planning	Copy Down PFIX	Copy Down PFIX before Month End Schedule starts. ISSUE # 7293 - Copy of Table PART MASTER	0712	D. Flower	04/29/2000		04/29/2000		
0100	Pre IMPL Planning	Job Priority	All Legacy Conversion jobs will be run with highest Production Batch priority. This should include both batch jobs and on-line.		BJ Goldberg	04/29/2000		04/29/2000		
0143	Pre IMPL Planning	TBXEMBR	Set TBXEMBR for Legacy Thresholds	0264	J. Ludwig	04/29/2000		04/29/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
0641	Set up Control II Environment	Move JCL to Production	Move all Control II JCL to the production environment. JCL Moved to Staging Will Be Moved to Production on <u>05/01/2000</u>	0640	T. Powell	04/29/2000	04/29/2000	05/01/2000		07:50 AM
0660	Complete Legacy and Control II Processes	Legacy batch process. 04/28/2000 & 04/29/2000	Legacy Processes <ul style="list-style-type: none"> Control II Daily & monthly Legacy Legacy - mthly & OSRs CSW - Daily & Monthly ISSUE # 7288 - ABEND in Legacy Legacy Processing 2 Hr. Impact to Schedule	0650	J. Trout	04/29/2000	04/28/2000	04/29/2000		09/00 PM
0712	Complete Legacy Processes	After Control II Batch Processing is complete - Run Normal Daily Backups ***Dual Copies*** Set Retention Period to 6 Months	Pre-Conversion Backup for Control II Data Bases AFTER 4/28/200 BUSINESS DAY and MONTH END Update Processing Complete	0660	D. Flower & J. Trout	04/29/2000		04/29/2000		
0713	Complete Legacy Processes	After Control II Batch Processing is complete - Run Normal Daily Backups. Set Retention Period to 6 Months	Pre- Conversion Backup for all CSW Systems AFTER 4/28/200 BUSINESS DAY and MONTH END Update Processing Complete	0660	R. Hatem & J. Trout	04/29/2000		04/29/2000		10:10 AM
0720	Complete Legacy Processes	Notify D. Deutsch that the OSR to extract Legacy orders has completed	Notify D. Deutsch when the Legacy daily schedule and all OSR's are complete.		J. Trout	04/29/2000		04/29/2000		10:35 AM

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
0750	Legacy Cleanup Processes	Lock down Legacy Order Entry	Below are the Order Entry Programs (screens) I will be moving out of production after Legacy legacy is complete for implementation. Change CICS security to allow read-only access to legacy OMS system. Disallow options 28, 31 and 32 from main menu. Disallow inventory transactions on option 23.	0660	J. Smythe	04/29/2000		04/29/2000		
0870	Set up Control II Environment	Notify Team Legacy legacy & control II schedule is done J. Ludwig should check system tables beginning at task 1050.	Doug Deutsch (page), Jeff Ludwig (leave a message at 5243), Call B. Eversham let them know they can proceed with their work.	0868	J. Trout	04/29/2000		04/29/2000	08:00	
0910	Verification Reports	Legacy F/G Report (VM019; MM019, VD018, VD009 & MD009)	Run Reports for Verification	0750	J. Smythe & D Leaver & R. Tichy & T. Bean	04/29/2000		04/29/2000	08:15 AM	
0920	Verification Reports	Legacy Backlog Report (VM106 & MM106)	Run Reports for Verification	0910	J. Smythe & D Leaver & J. Williamson & M. Knife & R. Sonnenberg & T. Bean	04/29/2000		04/29/2000	08:15 AM	
0921	Verification Reports	Customer Order Extract Query	Run Reports for Verification	0920	J. Smythe & T. Bean	04/29/2000		04/29/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
1050	System Table Modification	Modify system tables in Control II for IMPL test. Turn Off TBX Switch for MAL (Set to "N") Change System Calendar to Sales Month 05 for 04/29/2000 & 04/30/2000	Modify system tables in Control II and CSW for IMPL. (note for IMPL4 will not be able to do systematic load of tbxdept and BPD printers which will add approx. ½ hr. to task, (Will Need CICS UP about to Complete))	0870	J. Ludwig	04/29/2000		04/29/2000	08:00 AM	
1053	System Table Modification	Notify D. Higgins System Tables have been modified	after system tables are done notify OPS that CICS can be disabled during conversion	1050	J. Ludwig	04/29/2000		04/29/2000		
1054	System Table Modification	Notify Team System Tables are ready for conversion applies	Notify D. Higgins that the system tables have been checked and are ready	1053	J. Ludwig	04/29/2000		04/29/2000		
1056	Set up Control II Environment	Disable CICS for SON	During CAMBAR Applies	0870	J. Trout	04/29/2000		04/29/2000	08:30 AM	
1149	MO/PO	MO/PO Extract	Metrics = 15,991 Total Records 8,078 PutLine 1,923 PutHead	0660	J. Smythe	04/29/2000		04/29/2000	09:50 AM	10:28 AM
1150	F/G (on-hand)	Extract Legacy FG On-Hand Inventory Balances	Update Legacy Finish Goods Inventory Balances Metrics = 5940 IN_LOC & 5940 IN_LOT_SERIAL	0660	J. Smythe	04/29/2000		04/29/2000	10:30 AM	10:31 AM
1200	F/G (on-hand)	CSW - On-Hand Info (Malden)	F/G Inventory Position (quantities) to R. Hatem. (Note: No apply of on hand balances should happen until after orders are loaded.) Metrics: 5,940 IN_LOCATIONS 5,940 IN_LOT_SERIAL		R. Hatem	04/29/2000		04/29/2000	10:30 AM	11:30 AM

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
1850	Customer Orders	Extract & Reformat Legacy Data	Metrics: 25,401 Records Extracted and Reformatted	0660/ 1056	S. Ruhanen	04/29/2000		04/29/2000	09:59 AM	09:59 AM
1870	Customer Orders	Apply Legacy Data	APPLIED 25,401 Records 2,655 Headers, 2,655 Address, 10,293 Order Comments, 7,188 Line Items, & 2,610 Line Comments	1850	S. Ruhanen	04/29/2000		04/29/2000	10:03 AM	10:21 AM
1872	Customer Orders	Reformat and Apply	DE60 Orders Metrics = 510 Total Records 70 850ADR 128 850HDR 312 850LNE	1149 /1870	J. Smythe	04/29/2000		04/29/2000	10:48 AM	10:49 AM
1874	Customer Orders TASK DELETED	Review Tables	DBA on Duty will determine at this point if Reorg / Run Stats needs to be Done.	1872	D. Flower	04/29/2000		04/29/2000		
1902	Customer Orders	Notify Team after review of apply	Notify D. Higgins customer orders are complete and Malden upload can happen	1872	D. Deutsch	04/29/2000		04/29/2000		
1905	F/G (on hand) MALDEN	Notify B. Eversham to begin upload	D. Higgins contact B. Eversham , Customer orders complete and he can do on hand upload	1902 /1200	D. Higgins	04/29/2000		04/29/2000		11:30 AM
1907	F/G (on hand) MALDEN	TBXBRAN for EAT and FLO	Make sure warehousing flag set to "Y" before reset of inventory from CSW for Malden	1905	B. Eversham	04/29/2000		04/29/2000	11:15 AM	11:17 AM
1910	F/G (on hand) MALDEN	Check Control II WHTIN active for each branch	Make Sure background processors working	1907	B. Eversham	04/29/2000		04/29/2000	11:17 AM	11:20 AM
1912	F/G (on hand) MALDEN	Check background process delays		1910	J. Ludwig / B. Eversham	04/29/2000		04/29/2000		
1920	F/G (on hand) MALDEN	Inventory Quantity Reset from CSW to Control II	CSW Inventory Quantities Reset will update Control II counts. 1. Run Reset DATE.SQL 2. Run WHP780.EXE EMMAL - on flo1Q03 (Malden CSW) 3. Verify all transactions transmitted and processed on host Control II. 2543 Finish Goods Record Count		B. Eversham	04/29/2000		04/29/2000	11:35 AM	12:10 PM

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
1925	F/G (on hand) Taiwan	Inventory Quantity to Control II	Load Taiwan Inventory Metrics = 1108 Inv. Records Extracted 1108 Records Loaded to WHITIN NO WIT Errors	1920	J. Smythe	04/29/2000		04/29/2000	12:29 PM	13:03 PM
1930	F/G (on hand) MALDEN	Review and Notify Team FG on hand balance have been uploaded and applied to CAMBAR	Review and Notify D. Higgins to: 1. Run Day 0 Beg Ver Reports 2. Notify A. Calice MO/PO can be run 2543 MAL Records From CAMBAR.INTBRN With On_Hand_Qty > 0	1925	B. Eversham	04/29/2000		04/29/2000	12:10 PM	12:20 PM
2050	Box Bulk	Legacy Box Bulk Data	Extract; Load and Verification of Box Bulk Data to Production Metrics = Record Count 9400	0660	K. Jones	04/29/2000		04/28/2000		
2130	MO/PO	Legacy PO's - Bus Reformat & Editing	METRICS IN TASK 1149	1149	J. Smythe	04/29/2000		04/29/2000	09:50 AM	10:28 AM
2140	MO/PO	Legacy PO's - Sort Business CAMBAR PO	METRICS IN TASK 1149	2130	J. Smythe	04/29/2000		04/29/2000	09:50 AM	10:28 AM
2150	MO/PO	Legacy MO's - Business Reformat & Editing	METRICS IN TASK 1149	2140	J. Smythe	04/29/2000		04/29/2000	09:50 AM	10:28 AM
2160	MO/PO	Legacy MO's - Sort Business CAMBAR PO	METRICS IN TASK 1149	2150	J. Smythe	04/29/2000		04/29/2000	09:50 AM	10:28 AM
2170	MO/PO	Legacy PO's - Apply PO' to CAMBAR	Metrics = PUTHED 7913 PUTLNE 8078 TOTAL RECORDS 15,991	2160	A. Calice	04/29/2000		04/29/2000	12:22 PM	12:50 PM
2180	MO/PO	Legacy MO's - Apply MO' to CAMBAR	ISSUE # 7290 CICS Program WHB25U Logic Error - Record Count Processing IMPACT to Schedule 4 Hrs.	2170	A. Calice	04/29/2000		04/29/2000	12:22 PM	12:50 PM
2190	MO/PO	Notify Team after review of apply	Notify D. Higgins that MO/PO are done Pre-Day 0 DBA OSRs to backup Tables can be run.	2180	A. Calice	04/29/2000		04/29/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
2200	Special Runs	Run QMF	Reset Order Allocation Hold Flag and Order Allocate Day METRICS (2200 - 2240) Update 7706 Rows Update 716 Rows Update 2418 Rows Update 2756 Rows Update 3262 Rows Update 2736 Rows Update 5213 Rows Update 2736 Rows Update 26,126 Rows Update 840 Rows Update 817 Rows Update 817 Rows	2190	D. Flower	04/29/2000		04/29/2000	02:03 PM	02:36 PM
2210	Special Runs	Run QMF	Allocation Switch, Branch Records, CAN & MAL	2190	D. Flower	04/29/2000		04/29/2000	02:03 PM	02:36 PM
2220	Special Runs	Run QMF	Update CAN Replenishment from Field BDB004.TSO.SPUFI(CO NVFIX)	2190	D. Flower	04/29/2000		04/29/2000	02:03 PM	02:36 PM
2230	Special Runs	Run QMF	Reset Order Type "E" to "O" BDB004.TSO.SPUFI(CO NVFIX)	2190	D. Flower	04/29/2000		04/29/2000	02:03 PM	02:36 PM
2240	Special Runs	Run QMF	Reset ASI Demand Switch to "Y" ?? (Online) check with BDB004.TSO.SPUFI(CO NVFIX)	2190	D. Flower	04/29/2000		04/29/2000	02:03 PM	02:36 PM
2255	Milestone Task	All Data is Loaded	Legacy to X Data Loads Complete for Legacy Implementation	2240	D. Flower / D. Deutsch	04/29/2000		04/29/2000		
5002	Prior to Day 0 Setup	Check System Tables and make sure CSW and Control II in Sync (TBXHOLD, TBXQREAS, TBXWOB C, TBXRREAS, & CARR)	Review screens / tables to ensure CSW/Control II in sync prior to day zero. Check items like carrier codes and calendars. Check with Joye Galey to ensure all CSW changes are on Control II	2255	J. Ludwig	04/29/2000		04/26/2000		
5004	Verification		Verify Allocation Flag removed	2255	S. Ruhanen	04/29/2000		04/29/2000		
5006	Verification		Verify Allocation Days Set 1,021,496 CII Branch (INBRN) Rows	2255	A. Calice	04/29/2000		04/29/2000	12:12 PM	12:13 PM

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
5008	Verification		Verify Allocation Switch Set	2255	S. Ruhanen	04/29/2000		04/29/2000		
5600	Prior to Day 0 Setup	Post Conversion Go / No-Go	Insure Readiness to Proceed to Day 0 Processing	5008	M. Hunt D. Flower J. Smythe D. Deutsch B. Eversham D. Kat J. Ludwig BJ Goldberg J. Trout	04/29/2000		04/29/2000		05:00 PM
5605	Prior to Day 0 Setup	No-Go Decision Contingency	<p>Option 1 Rerun conversion</p> <ol style="list-style-type: none"> D. Flower - Restore DB2 & X databases to copy taken after month end D. Deutsch - Go back to step 0712 B. Eversham - Go back to step 0713 Re-Run Conversion <p>Option 2 Return to legacy</p> <ol style="list-style-type: none"> D. Flower -Restore DB2 & X databases to copy after month end Step 0712 & 0713 D. Deutsch - No action B. Eversham - Save & purge Malden CSW files J. Smythe - Re-enact legacy security - Reverse task 0750 J. Trout Reset CA-7 for Legacy Legacy Processing 	5600	D. Flower J. Smythe D. Deutsch B. Eversham D. Kat J. Ludwig BJ Goldberg J. Trout M. Hunt J. Smyth B. Fiorelli P. Jones	04/29/2000		04/29/2000		
6021	Prior to Day 0 Setup	Backup Conversion data Prior to Day 0 Control II	Notify R. Hatem Backups are Ready to be Started	5600	J Trout	04/29/2000		04/29/2000	05:00 PM	
6022	Prior to Day 0 Setup	Backup Conversion data Prior to Day 0 Control II	Run OSR's FAT6020 - FAT6028 , to back up the tables. DBA On Duty (D. Flower & R. Hatem) Resp to check Notify CSW Backups can begin	6021	J. Trout	04/29/2000		04/29/2000	05:00 PM	05:55 PM
6023	Prior to Day 0 Setup	Full Backup FLO/MAL CSW	Full Backup	6021	R. Hatem	04/29/2000		04/29/2000	05:00 PM	06:05 PM
6024	Prior to Day 0 Setup	Full Backup EAT CSW	Full Backup	6021	R. Hatem	04/29/2000		04/29/2000	05:00 PM	06:05 PM

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
6030	Prior to Day 0 Setup	Notify R. Hatem to Check OSR's		6024	J. Trout	04/29/2000		04/29/2000		06:05 PM
6040	Prior to Day 0 Setup	Check OSR's and if ok notify D. Higgins		6030	D. Kat / B. Eversham D. Flower R. Hatem	04/29/2000		04/29/2000		06:05 PM
6045	Prior to Day 0 Setup	Re-Entry ID's for Day 0	Create IDs for Re-Entry FCS034, FCS035, & FCS036	6030	J. Ludwig / D. Kat	04/29/2000		04/25/2000		
6050	Prior to Day 0 Setup	Update JCL for 498 Report	Add Re-Entry IDs	6045	J. McKinney	04/29/2000		04/28/2000		
7000	Day 0 Control II	Day 0 Processing	Only After Notification from DBA that Backups are Complete and are Restorable Should Day 0 Schedule Start.	6040	D. Higgins	04/29/2000		04/29/2000		06:05 PM
7001	Day 0 Control II	Day 0 Processing	Support Day 0 Processing	7000	D. Kat B. Eversham	04/29/2000		04/29/2000		
7010	Day 0 Control II	Execute Day 0 Schedule	Use CA-7 Day 0 Schedule Reference Schedule Jobs to Be Executed and Log Completion's. <u>ISSUE # 7289 Order Report JCL Error No Impact to Schedule</u>	7000	J. Trout BJ Goldberg D. Higgins	04/29/2000		04/29/2000	06:10 PM	07:40 PM
7384	Day 0 Processing	Check Malden Batches and Verify the Status. Notify D. Higgins When Completed	Verification of Malden Batches. Needs to be Complete after Converted Orders have dropped to CSW and prior to entry and/or maintenance of any Sales Orders	7000	J. Galey	04/29/2000		04/30/2000	07:55 AM	08:30 AM
7385	Day 0 Reports	CSW Query	Special CSW Drop Down Query for MO's & PO's 4973 PO's w/Download Flay 'Y' MAL 4973 PO's in CSW or MAL	7001	A. Y. Kedar / J. Ludwig	04/29/2000		04/29/2000	08:00 PM	08:10 AM
7386	Day 0 Processing	Reorg. Tables	Reorg. Selective Tables on Control II OSR will be used. BDB004.TSO.CNTL(FAT REORG)	7001	J. Trout D. Flower	04/29/2000		04/29/2000	08:00 PM	08:15 PM
7390	Day 0 Backup	Backup Control II Tables	Run OSR to Backup end Day 0 prior Day 1 D. Flower should check Notify CSW Backups CAN BEGIN.	7386	J. Trout	04/29/2000		04/29/2000	08:15 PM	09:00 PM

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
7391	Day 0 Reorg.	Reorg. Florence Inventory Tables	Reorg. CSW Tables	7385	R. Hatem	04/29/2000		04/29/2000		11:30 PM
7392	Day 0 Backup	Backup CSW Tables	Backup end day 0 prior day 1 Eaton Tables	7390	R. Hatem	04/29/2000		04/29/2000		11:30 PM
7393	Day 0 Backup	Backup CSW Tables	Backup end day 0 prior day 1 Florence & Malden Tables	7390	R. Hatem	04/29/2000		04/29/2000		11:30 PM
7395	Day 0	OP-QUEUES Report	Run Report for Orders Ready to Pick from CSW	7385	B. Eversham	04/29/2000		04/29/2000		08:45 PM
7400	Day 0 IT Review	Review Day 0 batch results	IT will use this time to check results of conversion and day 0.	7384	D. Kat /D. Deutsch/ B. Eversham / J. Ludwig BJ Goldberg	04/29/2000		04/30/2000		08:00 AM
7402	Day 0 IT Review	Day 0 Business Readiness Review	Insure Readiness to Turn Over to Business for Report Verification	7400	J. Smythe/D Kat/ B. Eversham/ D. Flower/ BJ Goldberg/ D. Deutsch	04/29/2000		04/30/2000		08:00 AM

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
7404	Day 0 IT Review	No-Go Decision Requirement	<p>Option 1 Rerun conversion</p> <p>1. Return to Task 5605 Option 1</p> <p>Option 2 Rerun Day 0 batch</p> <p>1. D. Flower - Restore DB2 & X databases to copy taken after conversion - Task 6022</p> <p>2. D. Deutsch - No action</p> <p>3. B. Eversham - Work with D. Flower return to Restore Backups From Task 6023, 6024 & 6025</p> <p>4. J. Smythe - No action</p> <p>5. J. Trout - Rerun Day 0 batch</p> <p>Option 3 Return to legacy</p> <p>1. D. Flower -Restore DB2 & X databases to copy after month end Task 0712</p> <p>2. D. Deutsch - No action</p> <p>3. B. Eversham - Work with D. Flower - return to Task 0713</p> <p>4. B. Eversham Save & Purge Malden CSW Files</p> <p>5. J. Smythe - Re-enact legacy security - Reverse task 0750</p>	7402	J. Smythe/D Kat/ B. Eversham/ D. Flower/ BJ Goldberg/ D. Deutsch J. Trout	04/29/2000		04/29/2000		
7407	Day 0 Reports	Validation of Load	<p>Inventory = \$96.</p> <p>Back Log = \$8000 ??</p> <p>Quantity = 0</p> <p>ISSUE # 7291 LAN Network Problem at Valpo IMPACT to Schedule ½ Hr.</p> <p>Compare Control II Reports and Data to reports from Legacy to determine if conversion successful.</p> <p>Notify D. Higgins When Complete.</p>	7402	D. Leaver / T. Bean / R. Tichy / G. Size / S. Rosen / C. Cohen / J. Williamson / M. Knife	04/29/2000	04/30/2000	04/30/2000	08:30 PM	10:50 AM
7408	Day 0 IT Review	Day 0 Go / No-Go Decision	Insure Readiness to Turn Over to Business for Day 0 Maintenance	7407	J. Smythe/D Kat/ B. Eversham/ D. Flower/ BJ Goldberg/ D. Deutsch	04/29/2000	04/30/2000	04/30/2000	10:50 AM	10:55 AM

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
7409	Day 0 IT Review	Day 0 No-Go Decision	Go to TASK 7404 on No-Go Decision	7408	M. Hunt J. Smyth D. Maven D. Leaver B. Fiorelli	04/29/2000	04/30/2000	04/30/2000	10:55 AM	10:56 AM
7420	Day 0 Complete	Disaster Recovery Backups and Weekly IPL	Notify Data Center to Proceed with Disaster Recovery Backups and Weekly IPL	7409	D. Higgins / J. Trout	04/29/2000		04/30/2000		03:00 AM
7406	Day 0 Processing	Backup Table	Batch Copy BPTNXT Table (Included in Copies at END of Day 0 Batch Schedule)	7402	D. Flower	04/30/2000	04/29/2000	04/29/2000		
7430	Day 0 User Maintenance	Open CICS (What is intention of Business to do Conversion Corrections??)	Open CICS Sunday 4/30/00 to do Conversion Corrections ONLY . Time Will Be Set . (No new Maintenance)	7409	D. Kat & J. Trout	04/30/2000	04/30/2000	04/30/2000	11:00 AM	
7435	Day 0 User Maintenance	Complete Local Legacy Maintenance (Need to Identify Maintenance Data to be Loaded)	Complete Post Conversion Manual Input. • Load DATO Inventory Data, Customer Orders and Etc.. Notify D. Higgins When Complete. (Higgins Will Contact Trout)	7430	T. Bean J. Smyth	04/30/2000	04/30/2000	04/30/2000		03:40 PM
7450	Day 0 Plus Schedule	Day 0 Plus Schedule	Run Day 0 Plus Schedule for Special Batch Cycle After Conversion	7435	J. Trout	04/30/2000	04/30/2000	04/30/2000		05:00 PM
7475	Day 0 Plus Backup	Backup Control II Tables	Run OSR to Backup Prior to Day 1 D. Flower & R. Hatem should check Notify CSW Backups CAN BEGIN.	7450	J. Trout	04/30/2000		04/30/2000		
7480	Day 0 Plus Backup	Backup CSW Tables	Backup Prior day 1 Eaton Tables	7475	R. Hatem	04/30/2000		04/30/2000		
7485	Day 0 Plus Backup	Backup CSW Tables	Backup Prior day 1 Florence & Malden Tables	7480	R. Hatem	04/30/2000		04/30/2000		
7510	Extract for Local Box/Bulk	EORD35P	Write Customer Orders for Box/Bulk	7450	J. Trout	04/30/2000		04/30/2000		
7512	Extract for Local Box/Bulk	EIND26P	Write Box/Bulk Inventory	7510	J. Trout	04/30/2000		04/30/2000		
7514	Load Local Box/Bulk	VOPD01T	Load Box/Bulk File	7512	J. Trout	04/30/2000		04/30/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
7800	Major Milestone Review	Review Day 0 Batch results Before Entry of Day 1 Online Data	Major Review	7514	M. Hunt	04/30/2000		04/30/2000	04:00 PM	04:30 PM
7900	Decision Point	Go / No-Go Decision	Make Go / No-Go Decision and M. Hunt communicate to Business Leaders	7800	M. Hunt J. Smyth B. Fiorelli	04/30/2000		04/30/2000		
7910	Day 0 NO-Go Decision	No-Go Decision Requirement	<p>Option 1 Rerun conversion</p> <ol style="list-style-type: none"> Return to Task 5605 Option 1 <p>Option 2 Rerun Day 0 batch</p> <ol style="list-style-type: none"> D. Flower - Restore DB2 & X databases to copy taken after conversion - Task 6022 D. Deutsch - No action B. Eversham - Work with D. Flower return to Restore Backups From Task 6023, 6024 & 6025 J. Smythe - No action J. Trout - Rerun Day 0 batch <p>Option 3 Return to legacy</p> <ol style="list-style-type: none"> D. Flower - Restore DB2 & X databases to copy after month end Task 0712 D. Deutsch - No action B. Eversham - Work with D. Flower - return to Task 0713 B. Eversham Save & Purge Malden CSW Files J. Smythe - Re-enact legacy security - Reverse task 0750 	7900	J. Smythe/D Kat/ B. Eversham/ D. Flower/ BJ Goldburg/ D. Deutsch J. Trout	04/30/2000		04/30/2000		
8000	<u>Milestone</u>	<u>X</u>	<u>Milestone Execute Day 1 For Legacy X</u>			04/30/2000		04/30/2000		
8020	Setup Production Schedules	Modify Legacy Schedule	Implement changes to Legacy Batch Schedule into CA-7	0500/ 7900	J. Haggard	04/30/2000	05/01/2000	05/01/2000		05:00 PM

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
8025	Set up Control II Environment	Move load Programs and JCL into Production	Move all Legacy Programs and JCL into production environment.	7900	J. Smythe	04/30/2000	05/01/2000	05/01/2000		06:00 PM
8030	Set up Control II Environment	Include Legacy EDI in X	Modification to Production EDI Maps, Partners, and Cross References to Include Legacy EDI Processing in X	7900	D. Chasteen	04/30/2000		04/30/2000		05:00 PM
0206	Pre IMPL Planning Customers	Ongoing Maintenance for Customer Information	Dual maintenance Legacy legacy and X will be required until Legacy is implemented.	0035	J. Williamson / B. White	05/01/2000	01/25/2000	04/28/2000		
0235	Pre IMPL Planning Customer Part	Verify customer part	Verification of customer part load		J. Williamson M. Kelly	05/01/2000	01/30/2000	01/30/2000		
0236	Pre IMPL Planning Customer Part	Ongoing Maintenance for Customer Part Information	Dual maintenance Legacy legacy and X will be required until Legacy is implemented.	0035	J. Williamson	05/01/2000	01/30/2000	04/28/2000		
7950	Day 1 Processing Ready	Decision to Continue with Day 1 Processing	Move Forward with Day 1 Processing		M. Hunt BJ Goldburg D. Kat B. Eversham	05/01/2000	05/01/2000	05/01/2000	06:00 AM	
8050	Day 1 Processing	Capture Legacy Transactions	Capture all Legacy Transactions during for Day 1 Processing	7900	J. Smyth & D. Maven	05/01/2000	05/01/2000	05/01/2000		
8075	Day 1 Processing	Activate LINK Processing	Reset LINK Process for Day 1 Production	7900	P. Chamness	05/01/2000		05/01/2000	06:00 AM	
8098	Metric Collection	Metric Collection CSW Inventory	All SME's should report metrics of tasks completed back to D. Higgins by Monday Morning 5/1/00 before 8:00 AM..	7900	B. Eversham	05/01/2000	04/29/2000	05/01/2000		
8099	Metric Collection	Metric Collection Customer Orders	All SME's should report metrics of tasks completed back to D. Higgins by Monday Morning 5/1/00 before 8:00 AM..	7900	S. Ruhanen	05/01/2000	04/29/2000	04/30/2000		
8101	Metric Collection	Metric Collection System Tables <i><u>(What did you report last time?)</u></i>	All SME's should report metrics of tasks completed back to D. Higgins by Monday Morning 5/1/00 before 8:00 AM..	7900	J. Ludwig	05/01/2000	04/29/2000	04/29/2000		
8112	Post Conversion	Manual Input	Open R/A's - Customer Orders	7900	J. Williamson	05/05/2000	05/01/2000	05/03/2000		
8113	Post Conversion	Manual Input	Run QMF on Rod End @ FLO & CAN	7900	A. Calice	05/01/2000	04/28/2000	04/28/2000		
8114	Post Conversion	Manual Input	Delete Florence and Canada POE	7900	P. Glinski	05/01/2000	05/01/2000	04/28/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
8115	Post Conversion	Manual Input	Enter Branch Transfer - Florence International	7900	M. Kelley	05/04/2000	05/01/2000	05/03/2000		
8117	Post Conversion	Manual Input	In Transit Management	7900	T. Bean	05/01/2000	05/01/2000	04/28/2000		
8118	Post Conversion	Manual Input	Customer Orders Error Report Activity	7900	J. Williamson	05/01/2000	05/01/2000	05/02/2000		
8119	Post Conversion	Manual Input	Re-price N/C Inter-company Orders	7900	J. Williamson	05/01/2000	04/30/2000	04/30/2000		
8205	Day 1 9:00 AM	IT System Performance Review	Complete a review for System Performance - CICS / CSW / Data Base / Networks / Etc..	7900	M. Hunt P. Jones D. Kat B. Eversham BJ Goldberg	05/01/2000		05/01/2000	10:00 AM	10:30 AM
8210	Day 1 Review	Day 1 Review End of Day 1 Online Entry Go / No-Go Review	Insure Readiness for Day 1 Batch Schedule Legacy ONLY. 6:00 PM EST	8205	M. Hunt	05/01/2000	05/01/2000	05/01/2000	06:00 PM	06:35 PM

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
8212	Day 1 Review	No-Go Decision Requirements	Option Return to legacy 1. Run Zarick report of all orders entered by user ID > Day 1 Activity > Converted Orders > DE060 Orders 2. Legacy capture all transaction for Day 1: Orders Order Maintenance ASN receipts Inventory adjustments Capture EDI Legacy orders 3. D. Flower - Batch copy of BPTNXT 4. J. Ludwig - Reset system table (tbxbran, tbxsndc, tbxembr, etc) 5. D. Deutsch/ J. Smythe - Unhook local & Business interfaces 6. J. Smythe - Re-enact legacy security - Reverse task 0750 7. QMF clean out Legacy Control II inventory values 8. QMF delete all Legacy type PO's 9. Void Legacy Orders in Control II 10. B. Eversham - Save and Purge all Tables w/DC = MAL 11. D. Flower - Review and Clean out Control II Tables for Legacy 12. Capture and Control II Billed Legacy Orders that Produce Invoices. 13. Legacy Re-enter all Day 1 Transaction on Legacy Legacy	8210	J. Smythe/D Kat/ B. Eversham/ D. Flower/ BJ Goldberg/ D. Deutsch J. Trout J. Ludwig	05/01/2000		05/01/2000		
8215	Execution Day 1	Backup All Tables Prior to Day 1 Control II Batch Schedule	Run OSR's jobs IMPL48190 - IMPL48198 to back up the tables	8210	J. Trout	05/01/2000	05/01/2000	05/02/2000		
8220	Execution Day 1	Process X Control II daily Batch Schedule	Daily Batch Production Schedule including support for Legacy	8215	J. Trout	05/01/2000	05/01/2000	05/02/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
8230	Execution Day 1	Metrics Reporting	Extract Day 1 Control II Metrics from SMF Data and forward to D. Higgins	8220	J. Trout	05/01/2000	05/01/2000	05/02/2000		
8800	Day 1 Output Interfaces	A/R Verification		8220	D. Deutsch	05/01/2000	05/01/2000	05/02/2000		
8830	Day 1 Output Interfaces	Customer Requirements (Order Data) Verification		8220	D. Deutsch	05/01/2000	05/01/2000	05/02/2000		
8840	Day 1 Output Interfaces	Finished Goods Position Verification		8220	D. Deutsch	05/01/2000	05/01/2000	05/02/2000		
8850	Day 1 Output Interfaces	PO Receipt Info (ASN, ADJ) Verification		8220	D. Deutsch	05/01/2000	05/01/2000	05/02/2000		
8880	Day 1 Output Interfaces	EDI Verification		8220	D. Chasteen	05/01/2000	05/01/2000	05/02/2000		08:00 AM
8885	Day 1 Output Interfaces	CSW Verification	CSW to Locals	8220	B. Eversham / J. Smythe	05/01/2000	05/01/2000	05/01/2000		
8890	Execution Day 1	Distribute Reports Verification		8220	J. Trout	05/01/2000	05/02/2000	05/02/2000		
8895	Execution Day 1	Validation		8220	J. Smythe	05/01/2000	05/02/2000	05/02/2000		
8900	CSW Malden Day 1	Backup Florence & Malden CSW Tables	Backup End of Day 1 Florence & Malden Tables	8210	R. Hatem	05/01/2000	05/01/2000	05/02/2000	3:11 AM	05:00 AM
8910	CSW Malden Day 1	CSW Malden Day 1 Batch	Run Malden Day 1 Offline Schedule	8900	R. Hatem	05/01/2000	05/01/2000	05/02/2000		04:30 AM
8920	CSW Malden Day 1	CSW Malden Day 1 Reports	Run Malden Day 1 Offline Reports	8910	B. Eversham	05/01/2000	05/01/2000	05/02/2000		06:40 AM
8930	CSW Malden Day 1	Verify CSW extract -			R. Hatem	05/01/2000	05/01/2000	05/02/2000		07:00 AM
0526	Setup Production Schedules	Modify Control II Schedule	Implement changes to X Control II Batch Schedule into CA-7 - Weekly	9000	J. Haggard	05/02/2000	04/28/2000	05/02/2000		
8204	Day 1 Input Interfaces	Validate EDI Interface	Validate Input Interface for EDI	8220	D. Chasteen	05/02/2000	05/02/2000	05/01/2000		7:30 PM

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
9000	Post Day 1	Review Day 1 Batch Processing	Review Day 1 Batch Processing and Give Go or No-Go Decision for Day 2	8920	M. Hunt / D. Kat / D. Deutsch / B. Eversham / BJ Goldberg	05/02/2000	05/02/2000	05/02/2000	06:00 AM	
9010	Post Day 1	Review Day Legacy CINCOM Processing			M. Hunt / D. Kat / D. Deutsch / B. Eversham / J. Smythe / BJ Goldberg	05/02/2000		05/02/2000	11:00 AM	
9100	Post Impl	Verify ISDN Backup			E. Puleo	05/04/2000	05/04/2000	5/12/2000		
8090	Performance Metric Collection	Monitor MVS	Monitor MVS and document metrics - pay special attention to IMPL conversion's affect on production performances	7900	G. Bailey	05/05/2000	05/01/2000	05/10/2000		
8091	Performance Metric Collection	Monitor CICS	Monitor CICS and document metrics	7900	C. Swift	05/05/2000	05/01/2000	05/10/2000		
8092	Performance Metric Collection	Monitor Unix	Monitor Unix and document metrics	7900	T. Dawson	05/05/2000	05/01/2000	05/10/2000		
8093	Performance Metric Collection	Monitor DB2	Monitor DB2 and document metrics	7900	D. Flower	05/05/2000	05/01/2000	05/10/2000		
8094	Performance Metric Collection	Monitor X	Turn On Monitors	7900	R. Hatem	05/05/2000	04/23/2000	04/23/2000		
8095	Metric Collection	Metric Collection DB2	All SME's should report metrics of tasks completed back to D. Higgins by Monday Morning 5/8/00 before 8:00 AM..	7900	D. Flower	05/05/2000	05/01/2000	05/10/2000		
8096	Metric Collection	Metric Collection MO / PO	All SME's should report metrics of tasks completed back to D. Higgins by Monday Morning 5/8/00 before 8:00 AM..	7900	A. Calice	05/05/2000	05/01/2000	05/10/2000		
8102	Metric Collection	Metric Collection X	All SME's should report metrics of tasks completed back to D. Higgins by Monday Morning 5/8/00 before 8:00 AM..	7900	R. Hatem	05/05/2000	05/01/2000	05/10/2000		
8103	Metric Collection	Metric Collection Code Promotion Control II	All SME's should report metrics of tasks completed back to D. Higgins by Monday Morning 5/8/00 before 8:00 AM..	7900	T. Powell	05/05/2000	04/17/2000	04/23/2000		
8104	Metric Collection	Metric Collection Operations and Scheduling BATCH SCHEDULE	All SME's should report metrics of tasks completed back to D. Higgins by Monday Morning 5/8/00 before 8:00 AM..	7900	J. Trout	05/05/2000	04/28/2000	05/10/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
8105	Metric Collection	Metric Collection Reports and Extracts	All SME's should report metrics of tasks completed back to D. Higgins by Monday Morning 5/8/00 before 8:00 AM..	7900	J. McKinney	05/05/2000	04/29/2000	5/03/2000		
8106	Metric Collection	Metric Collection Operating System Performance	All SME's should report metrics of tasks completed back to D. Higgins by Monday Morning 5/8/00 before 8:00 AM..	7900	G. Bailey	05/05/2000	05/01/2000	05/10/2000		
8107	Metric Collection	Metric Collection CSW Unix	All SME's should report metrics of tasks completed back to D. Higgins by Monday Morning 5/8/00 before 8:00 AM..	7900	T. Dawson	05/05/2000	05/01/2000	05/10/2000		
8108	Metric Collection	Metric Collection CSW Load and Inventory	All SME's should report metrics of tasks completed back to D. Higgins by Monday Morning 5/8/00 before 8:00 AM..	7900	A. Bea	05/05/2000	04/28/2000	05/10/2000		
8109	Metric Collection	Metric Collection CICS	All SME's should report metrics of tasks completed back to D. Higgins by Monday Morning 5/8/00 before 8:00 AM..	7900	C. Swift	05/05/2000	04/30/2000	05/10/2000		
8140	Execution Day 1	CSW to Control II Issues	Record issues that come up with the interfacing of information between the CSW and Control II environment	7900	B. Eversham	05/05/2000	05/01/2000	05/10/2000		
8200	Day 1 Input Interfaces	Exec MO/PO Maint Interface	Execute maintenance procedure between Local systems and Control II . Contact A. Calice for problems	7900	D. Deutsch	05/05/2000	05/01/2000	05/10/2000		
8111	Metric Collection	Metric Collection	Prepare consolidate metric info and issues for tech review	7900	D. Higgins	05/08/2000	05/01/2000	05/10/2000		
9200	Legacy Process Post Implementation	Notify K. Jones to Start Task 9210	K. Jones Can Now Start Task 9210 Lot Trace Conversion	9000	D. Deutsch	05/12/2000		5/12/2000		
9210	Legacy Process Post Implementation	Legacy Lot Trace Data	Extract Lot Trace Data from Legacy and Notify Anthony Volpone to Execute Task 9220	9200	K. Jones	05/12/2000		5/18/2000		
9220	Legacy Process Post Implementation	Legacy Lot Trace Data	Load Lot Trace Data to Production	9210	A. Volpone	05/12/2000		5/22/2000		
9230	Legacy Process Post Implementation	Legacy Lot Trace Data	Verify Lot Trace Data Load	9220	A. Volpone	05/12/2000		5/22/2000		

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
9235	Post Processing Lot Trace	Implement Legacy Lot Trace Archive	Brian Complete 5/1/2000	9230	J. Smythe / H. Pigg / B. Eversham / A. Volpone / K. Sills	05/12/2000		5/22/2000		
0527	Setup Production Schedules	Modify Control II Schedule	Implement changes to X Control II Batch Schedule into CA-7 - Monthly	0526	J. Haggard	05/14/2000		5/19/2000		
9240	Post IMPL Planning Sales History	Extract Sales History Information		8220	S. Ruhanen	05/21/2000		05/22/2000		
9241	Post IMPL Planning Sales History	Reformat Sales History Information		9240	S. Ruhanen	05/21/2000		05/22/2000		
9242	Post IMPL Planning Sales History	Notification	Notification that sales history will be promoted to production. J Williamson , R Sonnenberg , R Spinelli , D. Maven , J Smyth , J Smythe , M Hunt , D Kat , M Kelly , M Knife , D Higgins.	9241	D. Deutsch	05/21/2000		05/22/2000		
9243	Post IMPL Planning Sales History	Apply Sales History Information	Apply to Production should be after the previous Month End	9242	S. Ruhanen	05/21/2000		05/22/2000		
9244	Post IMPL Planning Sales History	Verification	Verification of sales history load.	9243	J. Williamson M. Knife	05/21/2000		05/24/2000		
8810	Day 1 Output Interfaces	General Ledger Verification		8220	D. Deutsch	05/30/2000	05/30/2000			
9237	LPS Processing	Legacy Special LPS Process	Add Legacy to LPS Process from X	9200	J. Smythe / P. Sapp	05/31/2000				
9300	Post Implementation	Production Schedule Cleanup	Remove OSRs from Schedules and Implement as Production Jobs		D. Deutsch / J. Smythe / D. Kat	06/01/2000				
9540	Technical Post IMPL Review	Technical Post IMPL Review		9000	M. Hunt and P. Jones	06/30/2000	TBD			
9541	Technical Post IMPL Review	Identify Issues and Metrics	Present issues and metrics info	9000	D. Higgins	06/30/2000	TBD			
9542	Technical Post IMPL Review	Review System Metrics	Review metrics collected during the online processes for CICS, MVS, UNIX, DB2, X	9000	BJ Goldberg	06/30/2000	TBD			
9543	Technical Post IMPL Review	Identify Issue Owners, Responsibilities & Schedules	Memo to M. Hunt and there staff	9000	D. Deutsch	06/30/2000	TBD			

Task No	Category	TASK	Task Description	Preq. Task No.	RESPONSIBLE SME	Schedule Complete Date	Start Date	Complete Date	Clock Time Begin	Clock Time End
9544	Technical Post IMPL Review	Identify Issue Owners, Responsibilities & Schedules	Memo to M. Hunt and there staff	9000	D. Kat	06/30/2000	TBD			
9546	Technical Post IMPL Review	Identify Issue Owners, Responsibilities & Schedules	Memo to M. Hunt and there staff	9000	B. Eversham	06/30/2000	TBD			
9547	Technical Post IMPL Review	Identify Issue Owners, Responsibilities & Schedules	Memo to M. Hunt and there staff	9000	J. Smythe	06/30/2000	TBD			
9600	Technical Post IMPL Review	Remove / Archive Legacy Jobs / Programs / Datasets	Identify Legacy Jobs to be Remove From Schedule <i>(Daily/Weekly/Quarterly/Annual)</i>	9000	J. Smythe / B. Eversham / D. Kat / D. Deutsch	06/30/2000	TBD			
9605	Technical Post IMPL Review	Remove / Archive Legacy Jobs / Programs / Datasets	Identify Legacy Jobs to be Archived <i>(Retention Period for Legacy Jobs and Data)</i>	9000	J. Smythe / B. Eversham / D. Kat / D. Deutsch	06/30/2000	TBD			
9610	Technical Post IMPL Review	Remove / Archive Legacy Jobs / Programs / Datasets	Identify Legacy Datasets to be Archived/Removed.	9000	J. Smythe / B. Eversham / D. Kat / D. Deutsch	06/30/2000	TBD			
9615	Technical Post IMPL Review	Remove / Archive Legacy Jobs / Programs / Datasets	Identify Legacy Programs to be Archived.	9000	J. Smythe / B. Eversham / D. Kat / D. Deutsch	06/30/2000	TBD			
9700	Business Post IMPL Review	Business Post IMPL Review		9000	G. Schroeder	06/30/2000	TBD			